

## Task Analysis Recording Sheet

### Putting on a Jacket (older child)

**Client Name:**

**Trainer Name:**

**Note:** Please ensure the coat/jacket is **unbuttoned/unzipped** before beginning teaching

Date																		
Initials																		
1. Pick up coat																		
2. Turn coat to face zipper/buttons (the client should be facing the front of the coat)																		
3. Hold coat in right hand (do not let go)																		
4. Move left arm through the correct sleeve																		
5. Use right hand to pull coat up to the shoulder																		
6. Let go with right hand																		
7. Reach right hand behind back to grab coat																		
8. Grab coat with right hand																		
9. Pull coat to right side																		
10. Use left hand to reach across and grab right sleeve																		
11. Guide right arm through the right sleeve																		
12. Use left hand to help right arm through the sleeve (pull on coat shoulder)																		

## NOTES


### Types of Prompts

**I = Independent** (completely independent, no help needed whatsoever. Specify whether it is independent when transferred to different environments)

**V = Vague Verbal** (no direct reference to what has been done. Example: did you forget something?)

**SV = Specific Verbal** (specific reference to what has been done. Example: “now pick up the toothpaste”)

**G = Gestural** (using a gesture to give the client a good idea of what needs to be done. This often is accompanied by a specific verbal prompt)

**M = Model** (trainer completes the step/task first to demonstrate. Example: show the client how to push a button)

**P = Physical** (trainer does the step/task with the client using a physical prompt (e.g., gentle nudge, hand-under hand, hand-over-hand)

**N = Not Applicable**