

## Task Analysis Recording Sheet

### Pouring

**Client Name:**

**Trainer Name:**

**Note:** Please ensure the cups and a **filled** pitcher of water are within arm's reach of the teaching area

Date																			
Initials																			
1. Pick up cup																			
2. Place cup on table within 1 foot of self																			
3. Let go of cup																			
4. Pick up pitcher with dominant hand																			
5. Using dominant hand, move pitcher of water over first cup																			
6. Hold cup steady against table with other hand																			
7. Pour water from pitcher into cup																			
8. Stop pouring within 2 inches of rim																			
9. Straighten pitcher																			
10. Put pitcher down on table																			

## NOTES


### Types of Prompts

**I = Independent** (completely independent, no help needed whatsoever. Specify whether it is independent when transferred to different environments)

**V = Vague Verbal** (no direct reference to what has been done. Example: did you forget something?)

**SV = Specific Verbal** (specific reference to what has been done. Example: “now pick up the toothpaste”)

**G = Gestural** (using a gesture to give the client a good idea of what needs to be done. This often is accompanied by a specific verbal prompt)

**M = Model** (trainer completes the step/task first to demonstrate. Example: show the client how to push a button)

**P = Physical** (trainer does the step/task with the client using a physical prompt (e.g., gentle nudge, hand-under hand, hand-over-hand))

**N = Not Applicable**