

Task Analysis Recording Sheet

Face Washing

Client Name:

Trainer Name:

Note: Please ensure there is a washcloth and soap within arm's reach of the face-washing area

Date																			
Initials																			
1. Turn on cold water																			
2. Turn on hot water as necessary																			
3. Pick up wash cloth																			
4. Wet wash cloth																			
5. Wring out water from cloth																			
6. Place cloth flat on hand																			
7. Apply soap to cloth																			
8. Place washcloth on face																			
9. Scrub cheeks, chin, mouth, nose, forehead																			
10. Put washcloth under water																			
11. Rinse out soap completely from cloth																			
12. Wring out water from cloth																			
13. Wipe off cheeks, chin, mouth, nose, forehead with cloth																			
14. Put cloth under water to rinse																			
15. Wring out excess water																			
16. Place washcloth in designated spot																			
17. Turn off hot water																			
18. Turn off cold water																			

NOTES

Types of Prompts

I = Independent (completely independent, no help needed whatsoever. Specify whether it is independent when transferred to different environments)

V = Vague Verbal (no direct reference to what has been done. Example: did you forget something?)

SV = Specific Verbal (specific reference to what has been done. Example: “now pick up the toothpaste”)

G = Gestural (using a gesture to give the client a good idea of what needs to be done. This often is accompanied by a specific verbal prompt)

M = Model (trainer completes the step/task first to demonstrate. Example: show the client how to push a button)

P = Physical (trainer does the step/task with the client using a physical prompt (e.g., gentle nudge, hand-under hand, hand-over-hand))

N = Not Applicable